



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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DIRECTORS

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President

JAN SHRINER
Vice President

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MATT ZEFFERMAN

Board of Directors
Budget and Personnel Committee Meeting
Marina Coast Water District
11 Reservation Road, Marina, California

Date: November 12, 2019
Time: 6:15 p.m.
Location: MCWD Board Room, 11 Reservation Road, Marina

Committee Members

Jan Shriner
Herbert Cortez

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the August 14, 2019 Meeting
4. Approve the Draft Minutes of the September 10, 2019 Meeting
5. Receive an Update on Budget and Personnel Processes
6. Identify Agenda Items for the Next Committee Meeting
7. Committee Member Comments
8. Adjournment

Next Meeting: December 10, 2019 at 6:15 p.m., 11 Reservation Road, Marina

Draft Minutes
Budget and Personnel Committee Meeting

August 14, 2019

1. Call to Order:

The August 14, 2019 Budget and Personnel Committee meeting was called to order at 6:39 p.m. by Director Cortez. In attendance were:

- Committee members: Vice President Shriner and Director Cortez
- Staff: Keith Van Der Maaten, Patrick Breen, and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the July 9, 2019 Meeting:

On motion by Director Cortez, seconded by Vice President Shriner, the minutes were unanimously approved.

4. Receive an Update on Budget and Personnel Processes:

Mr. Van Der Maaten gave an update on the status of tasks staff is working on:

- OM Supervisor – working out-of-class two employees in the Operator III position.
- HR Programs – nothing to report.
- Employee Contract Negotiations – completed.
- Capital Impact Fees – arranging outreach meetings with developers in September.
- FY 2019-2020 Budget – completed.

5. Identify Budget and Personnel Agenda Items for the Next Committee Meeting:

The same items will be brought back for discussion. The next meeting is scheduled for September 10th at 6:15 p.m.

6. Committee Member Comments:

Director Cortez commented on the CIP projects and asked for an update on their progress at the Board meeting. Mr. Van Der Maaten stated that a quarterly report can be provided to the Board at the same time as the water consumption and developer reports.

7. Adjournment:

Meeting adjourned at 6:56 p.m.